USD 217 Board of Education

Regular Meeting

BOE Room – Hays Educational Building

Monday, July 13, 2026 – 6:30 pm

Call to Order

Phoebe Brummett called the meeting to order at 6:30 PM.

Roll Call

Phoebe Brummett, Nick Link, Reyna Delgado, Maria Wiebe, Kimberly Hull, Daniel Dunn (Daniel Dunn entered the meeting at 7:47 PM)

Others Present

Randy Rockhold, Superintendent; Tracy Flanagan, Principal; Traci Overpeck, Board Treasurer; SaKya Milburn, Board Clerk; Steffani Perry, Counselor (exited meeting at 6:40 PM)

Approval of Agenda

Phoebe Brummett moved to approve the agenda; Nick Link seconded. 5-0, motion carried.

Intent To Exceed Revenue Neutral Hearing

Discussion/Action Resulting – Intent To Exceed Revenue Neutral

I: Comments from Public – Staff

1.) Steffani Perry: Counselor:
   a.) Steffani Perry arrived at the meeting at 6:30 PM; discussed 8th grade credits/policies regarding valedictorian and salutatorian for senior graduation
2.) Randy Rockhold: Superintendent: discussion of 2025-2026 budget as well as 2026-2027 proposed budget

No action taken.

II: Business

1. Approve Consent Agenda
   a. Approval of Board Minutes: June 8, 2026

b. Approval of USD 217 Treasurer's Report: June Bank Statement
c. Approval of USD Activity Report
d. Authorize payment of bills

Phoebe Brummett moved to approve items A-C. Reyna Delgado seconded; motion carried. 5-0

III. Organizational Action, Items A-V

A. Resolution to Establish Regular Board Meeting Schedule

1. BOE Meetings will be held in the BOE Room of the Hays Educational Building
2. Meetings will begin at 6:30 pm
3. August 10th, September .14th, October 12th, November 9th, December 14th, January 11th, February 8th, March 8th, April 12th, May 10th, June 14th, July 12th

Authority: K.S.A. 72-1138(a). Kansas boards must meet at least monthly and adopt a July resolution establishing regular meeting times and dates.

B. Resolution for Organization of the Board

Retain Jason LaRue as BOE President and Phoebe Brummett as Vice President

Authority: K.S.A. 72-1131; 72-1135; 72-1136.

C. Resolution for Designation of Clerk, Deputy Clerk, Payroll Clerk, and Treasurer

Designate SaKya Milburn as BOE Clerk, SaKya Milburn as Payroll Clerk, Traci Overpeck as Deputy Clerk, and Traci Overpeck as Treasurer of the district for the 2026–2027 school year and authorize them to perform all duties prescribed by law.

Authority: K.S.A. 72-1135; 72-1136; 10-1117; 79-2934.

D. Resolution Appointment of School Attorney

Appoint Nathan Foreman and the Kansas Association of School Boards as legal counsel for the 2026–2027 school year and authorize the administration to utilize legal services as necessary.

Authority: Board authority under Kansas school law and board governance powers. KSDE recommends an annual appointment.

E. Resolution Designation of Official Depository

Designate Dream First as the official depository/depositories for district funds and authorize all necessary banking transactions for the 2026–2027 fiscal year.

Authority: K.S.A. 9-1401.

F. Resolution Authorized Signatures for District Accounts

All BOE Members, BOE Clerk, Treasurer, BOE Deputy Clerk, and Payroll Clerk are to execute district financial documents and banking instruments as required.

Authority: K.S.A. 9-1401 and related fiscal statutes.

G. Resolution Annual GAAP Waiver

Adopt Resolution requesting a waiver from the requirements of generally accepted accounting principles for the 2026–2027 fiscal year.

Authority: K.S.A. 75-1120a.

H. Resolution Activity Funds and Gate Receipts

Approve district procedures governing activity funds, gate receipts, and student organization accounts. The high school secretary shall keep a record of all receipts and expenditures of each fund and shall prepare and file with the Board a statement showing all receipts, expenditures, and balance at the end of each month and at the end of each year. Persons authorized to administer activity funds shall be bonded by the district. All revenue will be counted by two sponsors when received, double counted by the secretary and organization sponsor, then verified by the treasurer and school secretary before being deposited. All revenue will be receipted by transaction, apart from concession stand sales.

Authority: K.S.A. 72-1178.

I. Resolution Petty Cash Limits

Establish petty cash funds and maximum petty cash balances as recommended by administration. $800.00 Max.

Authority: K.S.A. 72-1178.

J. Resolution Mileage Reimbursement Rate

Establish the district mileage reimbursement rate at the current IRS rate at $.70 per mile for official district travel.

Authority: K.S.A. 75-3203.

K. Resolution Official Newspaper

Designate Elkhart Tri-State News as the official newspaper for all district legal publications during the 2026–2027 school year.

Authority: K.S.A. 64-101 et seq.

L. Resolution Federal Program Compliance Appointments

Designate the following individuals:

- Food Service Representative: Georgina Brown
- Hearing Officer for Free and Reduced-Price Meal Appeals: Randy Rockhold
- Homeless Liaison: Randy Rockhold
- Title IX Coordinator: Randy Rockhold

- Section 504 Coordinator: Tracy Flanagan
- Title VI and Title VII Compliance Coordinators: Randy Rockhold/Tracy Flanagan (prohibits discrimination in employment based on race, sex, national origin, and religion)
- KPERS Representative: SaKya Milburn
- Truant Reporting Official: Tracy Flanagan
- Freedom of Information Officer and Title Programs Coordinator: Randy Rockhold

Authority: Federal program requirements and
K.S.A. 72-3120 — Compulsory school attendance.
K.S.A. 72-3121 — Truancy; reports of nonattendance to the Kansas Department for Children and Families or the county/district attorney.

M. Resolution School Calendar and Inclement Weather Days

Approve the district calendar for the 2026–2027 school year, including designated inclement weather make-up days and any 1,116-hour calendar requirements.

Authority: K.S.A. 72-3115.

N. Home Rule Resolution

Adopt the district's annual Home Rule Resolution, authorizing the Board to exercise powers granted by Kansas law and exempt specified statutes as outlined in the resolution.

WHEREAS, the Board of Education of Unified School District No. 217, Morton County, Kansas, has determined that the exercise of powers granted by Kansas law is in the best interests of the district and its patrons; and

WHEREAS, K.S.A. 72-1138 authorizes boards of education to transact all school district business and adopt policies deemed appropriate to perform their constitutional duty to maintain, develop, and operate local public schools; and

WHEREAS, the Board acknowledges that such authority does not relieve the district from compliance with state or federal law, nor does it relieve any other governmental unit of its statutory duties and responsibilities;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Unified School District No. 217, Morton County, Kansas, hereby exercises the authority granted under K.S.A. 72-1138 to transact all school district business and adopt policies necessary and appropriate for the governance and operation of the district, subject to applicable state and federal law.
BE IT FURTHER RESOLVED that all policies, regulations, and administrative actions adopted pursuant to this authority shall be construed consistently with Kansas statutes and regulations.

ADOPTED this 13th day of July, 2026, by the Board of Education of Unified School District No. 217, Morton County, Kansas.

Authority: K.S.A. 72-1138.

O. Resolution Destruction of Records

Approve Resolution authorizing the destruction of school district records in accordance with K.S.A. 72-1629 and related record retention requirements.

- Original bookkeeping records, claims, vouchers, purchased: after 5 years minimum
- Formal audit reports: after 5 years minimum
- Federal program financial records: after 3 years or such longer time as may be required by federal law.
- Warrants, receipts, canceled checks, requisitions, and other financial papers not otherwise specified: after audit completion and filing, plus 6 months.
- Official bonds of employees: 5 years after employment ends
- Insurance policies: 5 years after expiration
- Paid and cancelled bonds and coupons returned by the fiscal agent: 6 months after the next annual audit.

P. Resolution Capital Outlay Mill Rate

Approve 8 mill capital outlay mill levy

Q. Resolution Immunization Requirements

"Designate the school nurse as the district official responsible for compliance with K.S.A. 72-6261 et seq. and all KDHE immunization requirements." Designate the school nurse's duty of ensuring required health assessments are obtained for students covered by K.S.A. 72-6267 (Every pupil **up to age 9** who has **not previously enrolled in any Kansas school** must present the results of a health assessment conducted within the preceding 12 months before school entry)

R. Resolution Student Fees

Student fees $35 supply/textbook fee (K.S.A. 72-3353) (K.S.A. 72-3346)

S. Resolution Meal Prices

Breakfast: Grades PreK-5: $2.30
Breakfast: Grades 6-12: $2.40
Breakfast: Employees: $3.00
Breakfast: Adult Guest: $4.00
Lunch: Grades PreK-5: $3.30
Lunch: Grades 6-12: $3.40

Lunch: Employees: $5.00

Adult Guest: $6.00

Seconds: $1.75

Extra Milk: $0.50

Yogurt: $1.00

Sandwich: $1.75

T. Resolution Approval of student handbooks

U. Resolution Insurance

Review and approval of insurance coverage: KICS Proposal

V. Resolution 2026-27 Budget

Review 2026-27 Budget and approve the publication of the budget

Phoebe Brummett moved to accept items A-V as presented and to remain revenue neutral. Seconded by Nick Link, motion carried 5-0.

IV. Communications

1. Activities Director: Cassie Thrall
    a. Presented by Randy Rockhold: Elena Reza's contract for the 2025-2026 year for junior class sponsor
2. Grounds/Maintenance: Randy Rockhold
    a. The summer crew has painted the suburban garages and the elementary school, and had new carpeting installed in the elementary school.
3. Principal's Report: Tracy Flanagan
    a. Vector Solutions Trainings, back-to-school supplies lists, vacation planning calendar, KCTC survey, elementary school handbooks, back-to-school in-services, learn-and-play planning in the works
4. Superintendent's Report: Randy Rockhold
    a. IRS, sales tax, Myers diploma

V. Old Business

1. Approve KICS Student Accident Insurance: $1,024.55

Daniel Dunn moved to approve the student accident insurance quoted above. Maria Wiebe seconded; motion carried 6-0.

VI. New Business

1. Approve 2026-27 Child Nutrition Program Agreement
    Phoebe Brummett moved to approve the Child Nutrition Program Agreement. Maria Wiebe seconded; motion carried 5-0.
2. Approve Priscilla Milburn as Head High School Volleyball Coach for 2026-27

Motion made by Daniel Dunn, seconded by Kimberly Hull. Motion carried 5-0.

3. Approve Appointment of Kimberly Hull as HPEC Representative
   Phoebe Burmmett made the motion, stating that other Board of Education members can act as alternates to Kimberly Hull when necessary. Seconded by Maria Wiebe, motion carried 5-0.
4. Approve Payment of Pirate Bus Repairs ($23,059.59)
   Daniel Dunn made the motion, seconded by Kimberly Hull. Motion carried 6-0.
5. Approve Lacy Hargreaves' resignation
   Phoebe Brummett moved to approve the resignation of Lacy Hargreaves, seconded by Nick Link, with appreciation for her professionalism, ability to work with others, and kindness. Motion carried 6-0.
6. Approve Payment to Melissa Wilson – Consulting Fees (W-9 payment) $1,125.00
   Daniel Dunn made the motion, seconded by Nick Link. Motion carried 6-0.
7. Approve Payment of monthly cell phone expenses for the superintendent.
   Daniel Dunn moved to approve paying the full cell phone bill of the superintendent. Maria Wiebe seconded; motion carried 6-0.
8. Authorization for the district to provide a credit card to be used for payment of the superintendent's fuel expenses.
   Reyna Delgado moved to approve the superintendent's request to be issued a Wex fuel card. Maria Wiebe seconded; motion carried 6-0.
9. Approve Mr. Thomas L. Myers' Recognition – Operation Recognition Program, November 11th.
   Daniel Dunn made the motion, seconded by Nick Link. Motion carried 6-0.
10. Approve Phoebe Brummett as the KASB Delegate.
    Daniel Dunn moved to approve the appointment of Phoebe Brummett as the KASB Delegate. Reyna Delgado seconded; motion carried 6-0.
11. Approve removing Lacy Hargreaves as a designated bank signature.

    Phoebe Brummett moved to approve the motion; Nick Link seconded. Motion carried 6-0.

Adjournment

Daniel Dunn moved to adjourn the meeting. Kimberly Hull seconded; motion carried 6-0. The meeting was adjourned at 9:00 PM.

Next BOE Meeting – August 10, 2026 – 6:30 pm

Jason LaRue, President of the Board

SaKya Milburn, Board Clerk